260 Beiser Boulevard, Suite 101
Dover, DE 19904-5773

(302) 734-9700
Fax (302) 734-9702

To the patients of The Orthopaedic Spine Center:

Please be advised that **The Orthopaedic Spine Center, P.A. (TOSC), is closing as of December 18, 2026**, due to a new employment opportunity. Professional medical services will not be available through TOSC after that date.

Providing you with quality medical care has been a privilege, and we want to ensure a smooth transition for your ongoing health needs. Arrangements have been made with the following practices:

For spine care, Dr. Punit A. Pandya with Beebe Healthcare has been kind enough to assume care of active patients. His office can be contacted at:

Beebe Neurosurgery
33672 Bayview Medical Drive, 2nd Floor
Lewes, DE 19958-1687

Phone: (302) 645-2437
Fax (833) 629-0820
https://www.beebehealthcare.org/doctors/punit-pandya-do

For general orthopedic/trauma care, Lawrence Piccioni, M.D, will be available to provide care to active patients. His office is at the same location as TOSC and can be contacted at:

Phone: (302) 730-8060
Fax: (302) 730-8063

An alternate for general orthopedic/trauma care will be Drs. Principe and Quercetti with Delaware Orthopaedic Specialists. Their office can be contacted at:

Delaware Orthopaedic Specialists
Phone: 302-655-9494
Fax: 302-691-1478
https://www.delortho.com/contact-us

You are free to make arrangements with your provider of choice. You may also find a new provider by contacting your health insurance company's provider directory. If you do not have health insurance, you may contact your local hospital's physician referral service, or the Medical Society of Delaware at 302-366-1400 or Info@MedSocDel.org. Once you have identified a physician or physicians you are considering selecting, be sure to check with your insurer or managed care organization to verify that his or her services are covered by your health plan. In the event a medical emergency arises in the interim, please remember that assistance is always available from the Emergency Departments at the local hospitals. You are encouraged to select a new physician as soon as possible.

How to Access/Send Your Medical Records:

Your medical records will remain strictly confidential and safely stored.

NOTE: FollowMyHealth is the preferred method of records access and transfer.

Your records are available in electronic format through the FollowMyHealth Personal Health Record (PHR). FollowMyHealth is the patient portal for Practice Fusion, the EHR used by TOSC. FollowMyHealth allows patients and/or patient-authorized representatives to view, download and transmit patient health record data directly from the Personal Health Record. If you have not already accessed FollowMyHealth, you most likely have received an email to do so. Please check you email SPAM folder as well.

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Once you have activated and accessed your FollowMyHealth account:

- **Select the "My Health" tab.**
- **Then, in the "Summary" tab, click the "Send" button in the top right of the page**
- **Select the preferred means of transmitting your records. If you use "Export All My Data" this will create a secure file you can then download or email to another doctor's office.**

Plan ahead as to how you plan to send your information: You will need an email address, FAX number or memory stick.

You have other options to obtain your records. Records requests will require completing and submitting a medical records release authorization form (*see document link below*). There may be a fee associated with transfer of paper records.

Email: records@orthopaedicspinecenter.com and request an electronic file be sent to either you or your provider of choice. This may require up to 30 days.

Transfer to a New Physician: Fill out and return the enclosed medical records release authorization form so we can electronically send your records directly to your new doctor.

Obtain a Copy: Contact our office before **December 18, 2026** to request a personal copy of your records.

Updates can be obtained from our website which will remain active until January 1, 2034:
https://orthopaedicspinecenter.com/

Please be advised that contact information may change in the future.

If you have any questions prior to our closing date, please contact our office at 302-734-9700.

Thank you for trusting us with your healthcare over the years. We wish you the very best in your future health and wellness.

Yours very truly,

The Orthopaedic Spine Center, P.A.